



To: Councillor Flynn, Convener; Councillor Yuill, Vice Convener; and Councillors Allard, Duncan, Graham, Lumsden, Avril MacKenzie, Reynolds and Townson.

Town House,  
ABERDEEN 27 November 2018

## **AUDIT, RISK AND SCRUTINY COMMITTEE**

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **TUESDAY, 4 DECEMBER 2018 at 2.00 pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### **B U S I N E S S**

#### **DETERMINATION OF URGENT BUSINESS**

1.1 There are no items of urgent business at this time

#### **DETERMINATION OF EXEMPT BUSINESS**

2.1 Members are requested to determine that any exempt business be considered with the Press and Public excluded

#### **DECLARATIONS OF INTEREST**

3.1 Members are requested to intimate any declarations of interest (Pages 5 - 6)

#### **REQUESTS FOR DEPUTATION**

4.1 There are no requests at this time

## **MINUTE OF PREVIOUS MEETING**

- 5.1 Minute of Previous Meeting of 25 September 2018 (Pages 7 - 18)

## **COMMITTEE BUSINESS PLANNER**

- 6.1 Committee Business Planner (Pages 19 - 24)

## **NOTICE OF MOTION**

- 7.1 There are none at this time

## **FINANCE, PERFORMANCE RISK AND SERVICE WIDE ISSUES**

### **Performance and Improvement**

- 8.1 SPSO Decisions, Inspector of Crematoria Complaint Decisions - CUS/18/297 (Pages 25 - 36)
- 8.2 RIPSA Activity - GOV/18/073 (Pages 37 - 42)
- 8.3 ALEO Assurance Hub Annual Review - GOV/18/235 (Pages 43 - 70)
- 8.4 MOT Issues - OPE/18/236 (Pages 71 - 78)

### **Control Environment and Assurance - Internal**

- 8.5 Internal Audit Progress Report - IA/18/017 (Pages 79 - 90)
- 8.6 Transformation - IA/AC/1910 (Pages 91 - 102)
- 8.7 Devolved Education Management - IA/AC/1903 (Pages 103 - 114)
- 8.8 Internal Transport Tendering Procedures - IA/AC/1830 (Pages 115 - 126)
- 8.9 Business Rates - IA/AC/1911 (Pages 127 - 142)

### **Control Environment and Assurance – Audit Follow Up**

- 8.10 Internal Audit Follow Up on Recommendations IA/18/018 (Pages 143 - 178)

EHRIA's related to reports on this agenda can be viewed at  
[Equality and Human Rights Impact Assessments](#)

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Should you require any further information about this agenda, please contact Karen Finch, tel 01224 522723 or email [kfinch@aberdeencity.gov.uk](mailto:kfinch@aberdeencity.gov.uk)